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**North Wolds Federation**

**Person Specification**

**Head of School**

**The role of Head of School at Market Rasen Church of England Primary School requires the following:**

* Leading the committed staff team at Market Rasen Church of England Primary School.
* Motivating, coaching, supporting and valuing the whole staff team.
* Ensuring the school runs smoothly on a day to day basis including dealing with parents, behaviour, timetabling and arranging cover where needed.
* Being the highly visible face of the school both internally and in the wider community.
* Taking on the role of Deputy Designated Safeguarding Lead. Full training will be given if needed.
* Attending and contributing to the weekly Federation SLT meetings
* Working closely with the Designated Safeguarding Lead and Parent Support Adviser to ensure all children are safe.
* Leading a core subject across the Federation
* Communicating with the Executive Headteacher and School Business manager on a regular basis.
* Supporting the Executive Headteacher with building management, staffing, budgets, recruitment, school development planning and self-evaluation.
* Working with Governors to improve the school further.

**Person Specification:**

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|  | Essential | Desirable |
| **Qualifications** | * Has qualified teaching status | * Higher qualifications. |
| **Safeguarding** | * Clear safeguarding checks including DBS. * Evidence of safeguarding training. * A willingness to take on the role of Deputy Designated Safeguarding Leader | * Experience of role of Designated Safeguarding Leader. * Experience of the TAC process. |
| **Experience** | * Experience of working on whole school projects. * Experience of leading teams. * Willingness to take on the role of co-opted governor. * Successfully leading a subject a subject as subject leader. | * Experience of working on a Governing Body in the past. * Experience of teaching across the Primary age range |
| **Professional Attributes** | * A positive, can do attitude at all times. * Ability to lead by example * Ability to have impact on children’s learning across the school. * Can provide a positive climate across the school. * Can create and maintain positive with all school stakeholders including children, staff, parents and Governors. * The ability to make our whole staff team feel valued. * Excellent communication and interpersonal skills * A full commitment to the school’s key values. | * Experience of recruitment, staffing, school development planning and self evaluation. * Experience of working in a church school |
| **Professional Knowledge and Understanding** | * Knows and understands the relevant statutory and non-statutory curricula and frameworks * Experience of analysing data to improve outcomes for all * Can support with improving of teaching and learning and behaviour management. * Has good time management skills | * Has a track record in improving outcomes or behaviour school wide. |
| **Professional Skills** | * Can lead a team of staff * Can demonstrate good working relationships throughout the school community * Can promote wellbeing for self, children and colleagues. | * Experience of leading wellbeing projects across a school. |