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**North Wolds Federation**

**Person Specification**

**Head of School**

**The role of Head of School at Market Rasen Church of England Primary School requires the following:**

* Leading the committed staff team at Market Rasen Church of England Primary School.
* Motivating, coaching, supporting and valuing the whole staff team.
* Ensuring the school runs smoothly on a day to day basis including dealing with parents, behaviour, timetabling and arranging cover where needed.
* Being the highly visible face of the school both internally and in the wider community.
* Taking on the role of Deputy Designated Safeguarding Lead. Full training will be given if needed.
* Attending and contributing to the weekly Federation SLT meetings
* Working closely with the Designated Safeguarding Lead and Parent Support Adviser to ensure all children are safe.
* Leading a core subject across the Federation
* Communicating with the Executive Headteacher and School Business manager on a regular basis.
* Supporting the Executive Headteacher with building management, staffing, budgets, recruitment, school development planning and self-evaluation.
* Working with Governors to improve the school further.

**Person Specification:**

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|  | Essential | Desirable |
| **Qualifications**  | * Has qualified teaching status
 | * Higher qualifications.
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| **Safeguarding**  | * Clear safeguarding checks including DBS.
* Evidence of safeguarding training.
* A willingness to take on the role of Deputy Designated Safeguarding Leader
 | * Experience of role of Designated Safeguarding Leader.
* Experience of the TAC process.
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| **Experience**  | * Experience of working on whole school projects.
* Experience of leading teams.
* Willingness to take on the role of co-opted governor.
* Successfully leading a subject a subject as subject leader.
 | * Experience of working on a Governing Body in the past.
* Experience of teaching across the Primary age range
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| **Professional Attributes**  | * A positive, can do attitude at all times.
* Ability to lead by example
* Ability to have impact on children’s learning across the school.
* Can provide a positive climate across the school.
* Can create and maintain positive with all school stakeholders including children, staff, parents and Governors.
* The ability to make our whole staff team feel valued.
* Excellent communication and interpersonal skills
* A full commitment to the school’s key values.
 | * Experience of recruitment, staffing, school development planning and self evaluation.
* Experience of working in a church school
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| **Professional Knowledge and Understanding**  | * Knows and understands the relevant statutory and non-statutory curricula and frameworks
* Experience of analysing data to improve outcomes for all
* Can support with improving of teaching and learning and behaviour management.
* Has good time management skills
 | * Has a track record in improving outcomes or behaviour school wide.
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| **Professional Skills**  | * Can lead a team of staff
* Can demonstrate good working relationships throughout the school community
* Can promote wellbeing for self, children and colleagues.
 | * Experience of leading wellbeing projects across a school.
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