



North Wolds Federation

Charging Policy

November 2018

**With our Christian values at the centre, we develop our children educationally, emotionally and spiritually to enable them to achieve their dreams and goals. Working our local community we educate the whole child.**

**We are inclusive and prepare our pupils to be good citizens in today's diverse society. We prepare our children for a brighter tomorrow.**

**'Everything is possible for one who believes' Mark 9:23**

### **CHARGING POLICY**

It is the desire of staff and governors to ensure that, wherever possible, activities are accessible to all pupils, regardless of their parents' ability or willingness to meet any cost that pertains to those activities. Throughout this policy, as with all school policies, 'parent' is taken to refer to any guardian of the child. We recognise, however, that certain types of activities cannot take place unless parents are prepared to contribute towards the cost.

The following activities commonly take place at school:

1. Residential educational visits.
2. Curriculum day visits
3. Visiting artists
4. Swimming
5. Hot meals
6. Music Tuition
7. Extra Curricular Activities
8. Cookery

#### **1. Residential Visits**

A charge will be made to cover the cost of board and lodging. Parents are invited to make a voluntary contribution to cover the cost of transport, entrance fees and other costs arising. Complete remission of board and lodging fees is made for children whose parents are in receipt of one of the benefits listed in the Lincolnshire County Council's School Administration Handbook. The cost of board and lodging for such pupils is paid from school funds.

#### **2. Curriculum Day Visits**

Parents are invited to make a voluntary contribution towards the cost of these activities, which occur during the school day. Children will never be omitted from them on the grounds of their parent's inability or unwillingness to pay, but it is possible that, if insufficient contributions are forthcoming, the activity may not take place.

#### **3. Visiting Artists**

Parents are invited to make a voluntary contribution. Parents are informed well in advance of such events. Children will never be omitted from them on the grounds of their parent's inability or unwillingness to pay, but it is possible that, if insufficient contributions are forthcoming, the activity may not take place.

#### 4. Swimming

Parents are invited to make a voluntary contribution towards the cost of running the swimming pool. The suggested amount is revised annually. **The revised suggested contribution will change from April 2019.**

#### 5. Hot Meals

Hot meals for children in Reception and KS1 are part funded by the Government through the Universal Infant Free School Meals. Key Stage Two children have the option of purchasing them at a cost of £2.40 a meal to cover the expense of food costs, energy costs and staffing. Staff paid meals attract V.A.T. Children in KS2 in remission scheme are entitled to FSM.

Paid meals are paid a week in advance. If a child is ill, and we are notified on the morning of the meal being served (or before) then the school will refund that meal as a credit against other meals. If the school, at short notice, (less than the week ordering period) arrange for the child to be out of school (for a trip or sporting activity) a packed lunch will be offered in place of the paid meal a credit against other meals will be given.

#### 6. Music Tuition

Children will be charged for individual instrumental musical tuition. The school charges the same amount it costs to employ the services of the County peripatetic music service. The school makes no profit from the provision of music tuition.

All parents whose children take instrument tuition are informed of a remission scheme. If parents are in receipt of certain types of benefit, County finances a proportion of the cost of tuition and the parents pay the remaining amount. (This amount is specified by County and is regularly reviewed.) In certain circumstances, the school will contribute towards the cost of music tuition and exams from The School Fund. The relevant types of benefit are made known to the parents on a regular basis.

#### 7. Extra Curricular Activities

Where specialist coaching takes place outside of school hours, e.g. sport coaching; a charge may be made to parents by the third party providing that coaching. If a child is eligible for free school meals then the school will meet the cost of this.

The school may make a nominal charge for extra curricular activities. This is to cover the expenses of running the club. If a child is eligible for free school meals then the school will meet the need of this. A child will never be refused a place at a club due to financial hardship. **The revised suggested contribution will change from January 2019.**

#### 8. Cooking

The children in the school cook at least three times per year. The school will ask for a voluntary donation of £3.00 at the start of the year to cover all of the cookery that year.

#### Fixed Charges or Suggested Contributions for Academic Year 2017/18

Market Rasen Swimming	<b>£1.40</b>	Nettleton Swimming	£2.00*
Market Rasen Hot Meals	£2.40	Nettleton Hot Meals	£2.40
Market Rasen Clubs	<b>£1.25</b>	Nettleton Clubs	<b>£1.25</b>
Market Rasen Cookery	£3.00	Nettleton Cookery	£3.00

\*The difference in cost to Market Rasen is due to transportation costs.

#### Other aspects covered in this policy

##### Breakages

The cost of replacing or repairing damaged or lost equipment or books or of broken windows, may be charged to the parents of the child responsible.

**Sale Of School Property**

It is at the Executive Head teacher's discretion that unwanted items of school property will be locally advertised and sold for a reasonable donation to School Funds. Any "write offs" or sales will be approved by the Governing Body.

**Lettings**

The school adopts the Lincolnshire County Council's procedures for lettings with the exception that the Governing Body will use discretion regarding charges for non-profit making community groups.

For other financial arrangements, please see the Financial Control policy and /or the Finance policy.

This Charging Policy was approved on:

Chair of Governors:

Date:

Executive Head Teacher :

Date: